

**Model Paper– 1**  
**Hi-Tech Institute of Engineering & Technology**  
**B.BA. Examination**  
**(Semester-3<sup>rd</sup>) Odd Semester**  
**Team Building and Leadership**  
**(BBA-302)**

**Time: 3 Hours**

**Maximum Marks: 75**

**Faculty Name:** Mrs. Akansha Sharma

**Note:** Attempt questions from all sections as per instructions.

**Section – A**

**Note:** Attempt all questions.

5 x 3 = 15

Q.1 What is a team?

Q.2 What do you mean by group?

Q.3 What is meant by team effectiveness?

Q.4 who is a leader?

Q.5 Why is a team important?

**Section – B**

**Note:** Attempt any two questions.

2 x 7.5 = 15

Q.6 Discuss in brief the importance of teams?

Q.7 What are the Team roles?

Q.8 What do you mean by cross- functional teams?

**Section – C**

**Note:** Attempt any three questions.

3 x 15 = 45

Q.9 Explain the roles and responsibilities of a recorder and a timekeeper.

Q.10 Distinguish between groups and teams.

Q.11 Enumerate the qualities of a team leader.

Q.12 Discuss group cohesiveness? Discuss the factors affecting cohesiveness.

**Model Paper – 2**  
**Hi-Tech Institute of Engineering & Technology**  
**B.B.A Examination**  
**(Semester-1<sup>st</sup>) Odd Semester**  
**Environmental Studies**  
**(BBA-008)**

**Time: 3 Hours**

**Maximum Marks: 75**

**Faculty Name:** Mrs. Akansha Sharma

**Note:** Attempt questions from all sections as per instructions.

**Section – A**

**Note:** Attempt all questions.

5x3=15

1. Write any two characteristic of group norms.
2. Define leadership traits?
3. What is locus of control in personality?
4. Discuss goal setting of team?
5. How will you evaluate the personality?

**Section – B**

**Note:** Attempt any two questions.

2 x 7.5 = 15

1. Discuss the group decision making process?
2. How does a leader distinguish himself from a manager?
3. Distinguish between formal and informal groups. What are the stages of group development?

**Section – C**

**Note:** Attempt any three questions.

3 x 15 = 45

4. Differentiate between charismatic leader and transformational leader.
5. Outline the different types of teams.
6. What do you mean by team building? Explain the process of team building.
7. What do you mean by personality? Discuss various types of personality.
8. Define roles and responsibilities of team members?